



## WESTERN REGION HEALTH CENTRE

### POSITION DESCRIPTION

<b>Position:</b>	<b>Podiatrist</b>
<b>Location:</b>	<b>72-78 Paisley St, Footscray</b> (However the position may be required to work from any of the Centre's sites).
<b>Job Status:</b>	<b>Full Time – Ongoing (1.0EFT)</b>
<b>Conditions of employment:</b>	<b>Health Professional Services Award</b>
<b>Authority re Appointment:</b>	<b>General Manager Health Outcomes</b>
<b>Reports to:</b>	<b>Team Leader Community Health</b>

### POSITION SUMMARY

The Community Health and HACC funded Podiatrist has a leading role to play in ensuring the delivery of a high quality, all encompassing Podiatry service which embraces the principles of health promotion, illness prevention and excellence in clinical management. Being part of the broader team, the Podiatrist will also be involved in the planning and development of team processes within the Centre.

### POSITION DUTIES / RESPONSIBILITIES

#### 1. Clinical

- To delivery a high quality primary care service targeted towards members of the community who are most at risk of developing serious foot and lower limb pathologies.
- To provide all clients of the service with a comprehensive treatment and discharge plan which includes the assessment, treatment, and review of presenting foot and lower limb pathologies.
- To prescribe and dispense orthotic and other corrective/palliative devices as required.
- To ensure equitable service access for all members of the community.
- To comply with and be responsible for infection control standards.
- To provide nail surgery where appropriate.
- To encourage maximum independence of clients by demonstrating and supervising self footcare techniques, both in individual and group settings.
- To provide home visits to housebound clients requiring podiatry services
- To provide outreach podiatry services as required to client's homes, Older Persons High Rise Estate in Gordon St (public housing), Western Suburbs Indigenous Gathering Place, or other sites as required.
- To work in partnership with other services to ensure optimal outcomes for clients

## **2. General organisational requirements**

- Adhere to policies and procedures of the organisation including OH&S and Risk Management policies.
- Promote and represent the WRHC as a caring, professional and community focused organisation.
- Facilitate the collection of data for the program in line with funding body requirements.
- Communicate and report to line manager via staff meetings, supervision and the IDR (Individual Development and Review) process.
- Contribute to the development and maintenance of effective integration and teamwork across all WRHC services.
- Participation and implementation of the community health team business plan linked to the WRHC strategic plan.
- Responsibility to work with and supervise students and volunteers.
- Maintain a good up-to-date working knowledge of services/ resources/ options relevant to the needs of clients and the community.
- Maintain and develop standards of practice and skills by pursuing internal and external professional development opportunities.

## **3. Commitment to the philosophy of Western Region Health Centre**

- Commitment to the philosophy expressed in the center's vision, goals and values statements.
- Commitment to work within a community focused whole of population health approach, recognising the importance of providing a medical model within a holistic health response.
- Commitment to working within a service which includes targeting of marginalised communities.
- Commitment to providing services in a manner that is sensitive to the cultural background of clients.

## **4. Other duties**

- Other duties consistent with this position description, as directed.

<b>KEY SELECTION CRITERIA</b>
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### **Mandatory**

- Registration with the Podiatrist's Registration Board, Victoria
- A current Victorian Drivers License

### **Highly desired**

- Sound experience with working with a range of communities
- Demonstrated capacity for innovation and creativity
- A sensitivity to, and an understanding of, the particular needs of clients from culturally and linguistically diverse communities
- Developed written and verbal communication skills.
- Well developed interpersonal skills.

### **An Advantage**

- Knowledge of local and regional services and groups
- Ability to speak a relevant community language.

<b>OTHER RELEVANT INFORMATION</b>
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- **WRHC is an equal opportunity employer**
- **Pre-Existing Condition Declaration**  
Prior to any person being appointed to this position it will be required that they disclose full details of any pre-existing injuries or disease that might be affected by employment in this position
- **Proof of Right to Work in Australia**  
Documentation that proves the right to work in Australia will be required prior to appointment
- A pre-employment police check is mandatory for all new employees
- **Working with Children Check** - Appointment to the position will be subject to a satisfactory Working with Children Check
- **Voluntary Departure Package (VDP):** Recipients of Voluntary Departure Package (VDP) are ineligible to apply.
- Probation period of three (3) months
- Employees are requested to comply with the Centre's policy on staff immunisation

Employee signature: \_\_\_\_\_

Employee name: \_\_\_\_\_ Date: \_\_\_\_\_

Manager signature: \_\_\_\_\_

Manager name: \_\_\_\_\_ Date: \_\_\_\_\_